

Claggett Camp Policies & What to Bring List

Arrival: Youth are to arrive from **4:00 until 4:45**. Check-in begins at 4:00. No one will be permitted to check in before 4:00. For late arrivals please contact the camp director.

Behavior and Discipline: Claggett staff works to promote genuine Christian community. Conferees are expected to come with a spirit of cooperation and willingness to enter into camp life. Respect for others and the property of others is also expected. When difficulties arise, the staff works to mediate a solution. When this is not possible, the conferee's family may be contacted for assistance, or to remove the conferee from the center. See the following pages for further information.

Cars: In the event a conferee drives him or her self to camp, the vehicle is to be unloaded and locked upon arrival. Car keys must be given to the conference director for safekeeping. In no event will a conferee be permitted to drive during the conference. Keys will be returned after the closing activity.

Departure: With the exception of the High School Week and Adventure Camps, a closing program is held for families beginning at **7:00** on the last day of camp. The program lasts about 30 minutes. The High School Week and Adventure Camps end promptly at **7:00**. Early departures must be arranged with the camp director. No provision can be made for late departures.

Electronic Equipment: All electronic equipment including cell phones, CD players, IPODS and boom boxes, is to be left at home. In the event a conferee drives him or herself to camp and must have a cell phone for the trip, the phone is to be given to the camp director for safekeeping.

Emergency Numbers: Claggett **MUST** have current and correct emergency phone contacts for your youth to remain at the center. Parents and guardians will be asked to check and verify the emergency numbers at registration.

Food: Three nutritious meals are served daily buffet style in the dining hall. There are a variety of foods available. In addition, two to three snacks are provided each day. Conferees may not bring food from home unless special arrangements are made with the camp director. Food in dorm spaces attracts pests like mice and insects. Any food items found in conferees' luggage or dorm space will be taken and not returned.

Health Care: Every effort is made to have a registered nurse on staff, and several staff members have been first aid and CPR certified. A doctor is always on call. **All medication is kept and administered by the health care provider for the conference.**

Letters and Mail: Families are encouraged to write to the youth. Some parents drop letters off to staff for mail delivery. If your youth might enjoy writing home, please send note cards or stationary and a pre-stamped envelope. Outgoing mail will be collected daily. E-mail correspondence can be sent to info@bishopclaggett.org.

Money: Unless specifically requested, there is no need for a camper to have money at Claggett. Youths with a need to bring money are asked to give it to the conference director at registration for safekeeping.

Phone Calls: There is no provision for youth to make routine phone calls home, or to receive calls from home. In the case of emergency, Claggett staff will get a message to your youth. In the case of homesick youth, the youth will talk to the conference director. The conference director will contact you if necessary.

Prohibited Items: Living in an intentional Christian Community requires sacrifice on the part of all participants. We all leave behind some of the “comforts of home” so that we can enjoy a different type of environment. The following list names those things that the Claggett Staff agrees interferes with the building up of Christian Community. The list includes items that tend to separate and/or isolate people from one another or have inherent dangers. It also includes some items that are illegal. Illegal items are marked with an asterisk. **If any camper is found in possession of an asterisked item, three phone calls will be made in this order: one to the local police, one to the conferee’s parent or guardian, and one to the priest of the conferee’s parish.** In the event the other prohibited items are found they will be taken, and the conferee along with the conference director will call the conferee’s parents.

Prohibited Items

Electronic games, game cartridges, money, food, gum, cell phones, CD players, CD’s – except for community use, tape players, boom boxes, jewelry, medications not in original containers, non prescription drugs, fireworks, alcohol, pocket knives, ***controlled dangerous substances, *illegal drugs, *firearms, *any other type of weapon**

Right to Search: Personal belongings, luggage, backpacks, sleeping space, and pockets are subject to search by the Executive Director, the Camp Director, or a staff person designated by them. If a search produces prohibited items, the policy above will be followed.

Sending Participants Home: The staff at Claggett seeks to include youth with diverse abilities, needs, and temperaments in Claggett programs. Staff works to include all youth in the active life of the camp. However, occasionally situations arise which require the staff to make the decision to send a youth home. These behaviors may lead to a youth being sent home: defiance, insubordination, actions that threaten the safety of self or others, continued disruption of community life, and disrespect for community and community property. These behaviors **will result in the participant being sent home:** fighting, use of physical violence, blatant disregard for the rights and welfare of others, possession of weapons, drugs, or alcohol, inappropriate sexual activity. The staff reserves the right to send home any camper who is not able to exhibit behavior appropriate for a Christian camp setting. At the executive director’s discretion, a camper who is sent home may be excluded from camp for a period of one year or more.

What to Bring: Please label all belongings with your name.

- Bedding: a light sleeping bag or twin sheets and a pillow case
- 2 bath towels and a wash cloth
- Bible (yes, it will be used)
- Toilet articles
- Kleenex
- Shorts and tee shirts
- Underwear and socks
- Light jacket/sweatshirt (2)
- Hiking boots or sturdy shoes
- Bathing suit (2, if possible)
- Flashlight with fresh batteries
- Swim towel
- Sunscreen (ESSENTIAL)
- Sleep wear
- Insect repellent
- Jeans
- Cap or hat with a brim
- Raincoat or poncho
- Tennis shoes
- Water bottle (Label with permanent marker)
- Old tennis shoes or boat shoes (a must for canoeing)

These things are optional to bring:

- Sports equipment
- Camera
- Fishing gear
- Bike helmet
- Musical instruments
- Fan with enclosed blades
- Writing paper and pencil
- Stamped envelopes
- Backpack
- “Skit costume materials”
- Middle and high school youth may bring CD’s to be used for the dance. CD’s must be labeled with the conferee’s name. Materials to do this will be available at registration. CD’s may not contain ANY profanity, lyrics with sexual content, or lyrics that are degrading to any person or group of people. **CD’s for the dance will be collected at registration, and returned on the day after the dance.**

Adventure Campers also need:

- Backpack for daily trips
- Bag to carry clothes and toiletries to shower